



# Digital Workplace

## The modern workplace is digital

The Digital Workplace gives you access to all the data, applications and functions you need for your work. Anytime and anywhere from your respective end device – whether via desktop PC in the office or on the move via smartphone or tablet. With digital workflows, you can also noticeably optimise the work processes in your company.



### Flexibler Zugang zu allen Unternehmensdaten und -anwendungen

You always have fast and flexible access to all your data. Web-based, mobile, on the desktop, as an Office add-in or as a portal – our solutions promise maximum functionality, simple operation and intuitive user interfaces on any end device.

This makes it easy to integrate, manage and share data – even manually via drag-and-drop and from paper via scanner. With automatic and manual indexing and tagging, you can link the information in a business context.

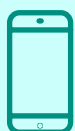
*'Quick access and fast sharing of valuable information – anytime, anywhere – improves your team's productivity.'*

### Digital document management for the digital workplace

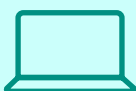
You enjoy the freedom of being able to capture and file documents, e.g. expense receipts, delivery notes, invoices, receipts, etc., from anywhere – even on the move. You can then access them at any time.

By archiving your documents digitally, your company will work much more effectively in future. It goes without saying that the centralised management and archiving of your documents fully complies with all legal requirements. This applies to the management of e-mails as well as all other sensitive company data.

## Your benefits with the Digital Workplace



Mobile Working



Paperless office



Quick access to documents and informations



Simplified collaboration/collaboration



Workflow management and automation



Security and data protection aspects

## Workflow management: Digitise & automate work processes

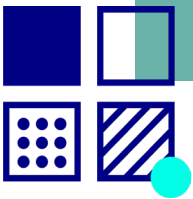
Workflow management is an important pillar of the Digital Workplace. Electronic workflows are increasingly determining everyday business life, and for good reason. They make it possible to easily and conveniently generate a digital image of your business processes and carry out the processes fully automatically. A typical example is an automated process for invoice approval or a travel expense claim. Wherever traditional forms are used or where cross-departmental and timely communication is required, you can speed up processes significantly.



## Compatibility with third-party applications

With seamless integration into Microsoft Office, users of products such as Word, Excel, PowerPoint, Outlook etc. can access the Digital Workplace interactively and directly, version, file, search, retrieve and share documents directly.

Our software solutions can also be integrated into other business applications, e.g. SAP, CRM, mail clients, and can therefore seamlessly utilise all relevant information throughout the company.



### Get in contact now:

Would you like to find out more about the dataglobal Group's Digital Workplace solution portfolio? We would be happy to advise you in a personal meeting. Get in touch now and make an appointment. We look forward to hearing from you.



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## dataglobal Group – Software solutions for the Digital Workplace – Made in Germany

What drives us as dataglobal Group is the vision of a working world in which people can work easily and mobile from anywhere in the world – securely, conveniently and with the tools and functions they need for their own peak performance on the job. Although we provide the technical innovation, in the end you do the work that matters.

We support you in optimising the processes in your company both economically and in terms of ecologically sustainable corporate management. In this way, together we can master the challenges of a modern working world that is characterised by rapid change and the breaking down of outdated ways of thinking, presenting its players with new tasks.